



**APPLICATION FORM**

*European Training and Research Association  
for a Cooperation Key to Business*

Viale Europa, n. 95  
04019 - Terracina (LT) - Italy  
C.F. 91143670593  
P.IVA 02874490598

**Attn: Training Division**

I, the undersigned,  
hereby

Born in

Date

Address

Town

State

Document type

Number

Expire Date

Telephone

Mobile

E-mail

Profession

**REQUEST**

- To be enrolled to the course (title)

Course Code

Starting date expected

Language

- To accept the general terms of learning agreement attached.

Place and date

Signature

## **GENERAL TERMS OF LEARNING AGREEMENT**

In order to enroll to the proposed courses, please, send the application form, duly completed and signed (in original), to e-mail [info@eu-track.eu](mailto:info@eu-track.eu).

The number of participants for each course is fixed with a minimum of 10 to a maximum of 20. The date of arrival of the requests will determine the registration priority.

The enrolment will be complete only when *European Training and Research Association for a Cooperation Key to business* (hereinafter in brief *EU-Track*) receive by e-mail the duly completed and signed application form and proof of payment of the total amount required through bank transfer addressed to:

*European Training and Research Association for a Cooperation Key to Business*

IBAN IT 93 0 02008 74161 000104230339

Code BIC Swift UNCRITM1539

UNCREDIT BANCA FILIALE DI TERRACINA

Via Roma, 04019 - Terracina - Italy

*EU-Track* will issue the invoice after receiving payment according to the instructions described above.

## **TIMETABLE CHANGES**

Once the courses period have been agreed and full registrations have been made, the dates could not be changed. Only in case of course cancellation, due to force majeure, the application fee will be fully reimbursed.

## **IMPOSSIBILITY TO PARTICIPATE**

If user is unable to attend the course, the registration can be transferred to the next one (if expected), or to another new participant. In both cases, *EU-Track* will retain the paid full amount. The communication about the withdrawal and / or the change of the name of the participant must be sent by e-mail ([info@eu-track.eu](mailto:info@eu-track.eu)) within 5 working days from the starting date of the training course.

The Court of Justice of Latina is competent to settle any disputes related to this agreement.

Place and date

Signature

### *Privacy Policy*

In compliance with the Italian Legislative Decree no. 196 dated 30/06/2003, we hereby notify you that the personal details and information you provide will be protected in accordance with the above mentioned law. Such personal details and information will be processed for management and statistical purposes in accordance with the contractual obligations. Therefore, your personal data might be disclosed and disseminated only for the above purposes. Moreover, we inform you that, in relation to these processing operations, you will be able to exercise the rights under Art. 7 of D.L. n. 196 of 30/06/03. The holder of the personal data processing is the *European Training and Research Association for a Cooperation Key to business*. I, the undersigned, hereby authorize the *European Training and Research Association for a Cooperation Key to business* as described in notice.

AUTHORIZE

Place and date

Signature